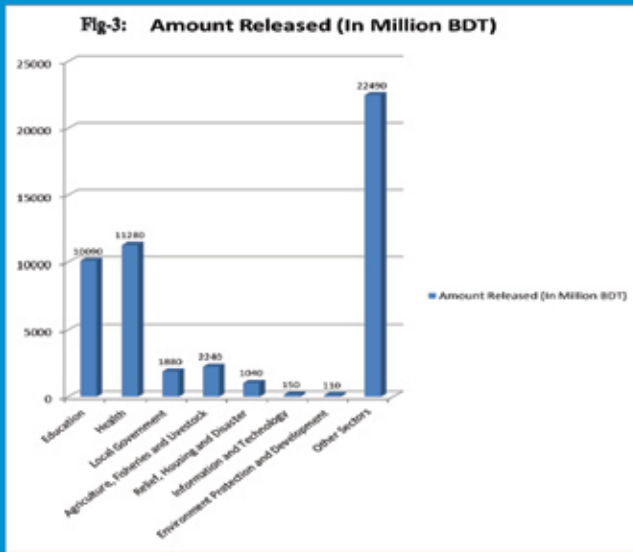


Sector-wise Fund Released in 2015-2016 (July-June)



National Martyr's Monument, Savar, Dhaka



New Office Building

Office Address and Important Contact Numbers

Director General: 0088-02-9562837
 Director (Registration): 0088-02-9562838
 Director-1: 0088-02-9562845
 Director-2: 0088-02-9562842
 Deputy Director (General): 0088-02-9562841
 Focal Person: 0088-02-9562841
 Deputy Director (General)
 Present Address: NGO Affairs Bureau,
 Prime Minister's Office Ramna, Dhaka-1000
 New Address: Plot No. E-13/B, Agargaon,
 Sher-e-Banglanagar, Dhaka-1207

www.ngoab.gov.bd



NGO Affairs Bureau
NGOAB

Prime Minister's Office

The Government of the People's Republic of Bangladesh

Types and time frame of services provided by Bureau

Sl.	Services	Stipulated time
1.	Registration of NGOs	90 days
2.	Renewal of registration of NGOs	60 days
3.	Project(FD-6) approval and fund release	45 days
4.	Fund release of the next year (1st phase) under Multiyear Project	14 days
5.	Fund release of the next year (2nd phase) under Multiyear Project	14 days
6.	Emergency Relief project(FD-7) approval and fund release	24 days
7.	Rehabilitation project(FD-6) approval and fund release	21 days
8.	One time Donation(FC-1) approval and fund release (for registered NGOs)	7 days
9.	One time Donation(FC-1) approval and fund release (for unregistered NGOs)	75 days
10.	Approval of revised projects(Revised FD-6)	30 days
11.	Work permit of foreign staffs	50 days
12.	Extension of work permit of foreign staffs	10 days
13.	Attestation of appointment letter of arrival of foreign staffs under 'N' visa	15 days

Establishment:

NGO Affairs Bureau (NGO AB) was established in 1990 through an administrative order of the Government of Bangladesh. Initially, it was located in the Public Division of the President's Secretariat, and later on, in the Cabinet Division. In 1991, with the re-introduction parliamentary form of government, the NGO-AB was placed under the Prime Minister's Office as a regulatory body of the NGOs with the status of a government department. Activities of the NGO AB as well as NGOs were governed by two ordinances namely, the Foreign Donations (Voluntary Activities) Regulation Ordinance, 1978 and the Foreign Contribution (Regulation) Ordinance 1982. The prime objective of the bureau is to provide one-stop services to NGOs, registered under the Foreign Donations (Voluntary Activities) Regulation Ordinance, 1978 to operate in Bangladesh with the assistance of foreign donations. Mentionable, these two ordinances have been replaced by the new Act titled, 'বৈদেশিক অনুদান (স্বেচ্ছাসেবামূলক কার্যক্রম) রেগুলেশন আইন, ২০১৬' (in English -the Foreign Donations (Voluntary Activities) Regulation Act, 2016) passed by the Parliament on 13 October 2016. Rules under the new act will be formulated in due course. In addition, bureau facilitates the activities of NGOs in the country, and ensures their accountability to the state, as well as to the citizenry of the country. Bureau communicates with the line ministries for views on the project proposal as it is expected that project proposal should be well aligned with national priorities, Vision 2021 and internationally agreed goals, SDGs. It should also avoid duplication of interventions and target the marginalized and vulnerable people. During emergency situation like flood or cyclone, bureau approves project proposals in 24 hours mainly for distribution of relief materials. Local administration of affected area is kept informed while approving emergency project proposal. Acceptance of one time foreign contribution is usually allowed for meeting urgent needs in short notice.

Vision:

Better life for the underprivileged people.

Mission

To facilitate NGO initiatives for the socio economic development of underprivileged people through enhancement and proper utilization of foreign donations.

Objectives

- Manage flow of Foreign Donation into Bangladesh.
- Ensure proper utilization of Foreign Fund.
- Ensure effective project implementation.
- Create employment opportunities for underprivileged people

Citizen Charter of the Bureau

- Provide one-stop service for NGO activities
- Approve project proposals submitted by NGOs, release project funds, approve appointment of expatriate officials/consultants & their tenures of service.
- Scrutinize and evaluate various reports & statements submitted by NGOs.
- Establish links among NGO activities, monitor, inspect & evaluate NGO Programs.
- Realize Fees/Service charges fixed by the Government.
- Inspect NGO programs at field level & audit their income & expenditure accounts.
- Maintain liaison with donor agencies/NGOs.
- Examine the reports on the activities of NGOs and take necessary steps there on.
- Enlist Audit firms (Chartered Accountants) for auditing the NGO projects' accounts and review the audit reports.
- Approve receipt of one-time contributions by NGOs.
- Obtaining opinion of different ministries/Divisions/Departments on the NGO project proposals
- All other matters related to foreign donation receiving NGOs.

Others Activities

- Practicing National Integrity Strategy (NIS) by Bureau and NGOs
- Checking money laundering & financing of terrorism by NGOs.
- Practicing Right to Information act-2013 in NGOAB & NGOs.
- Introducing and practicing GRS (Grievance Redressal System) in NGOAB and NGOs

Related Laws, Rules & Circulars

- বৈদেশিক অনুদান (স্বেচ্ছাসেবামূলক কার্যক্রম) রেগুলেশন আইন, ২০১৬
- Circular issued by the Prime Minister's Office on 12.04.2012.

Number of NGOs

Number of total registered NGOs as of June, 2016

No. of NGOs	Local	International
2495	2244	251

Project Approved & Fund Released in Last Five Years: (In BDT)

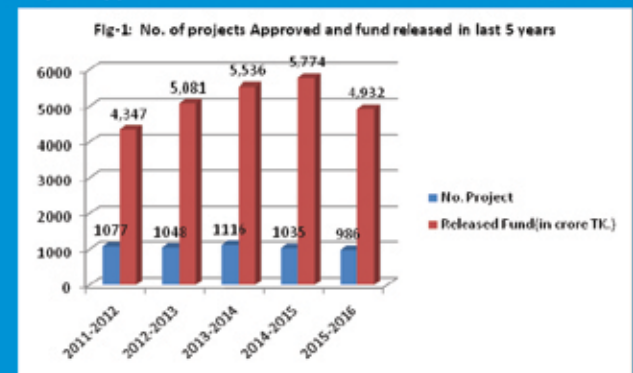
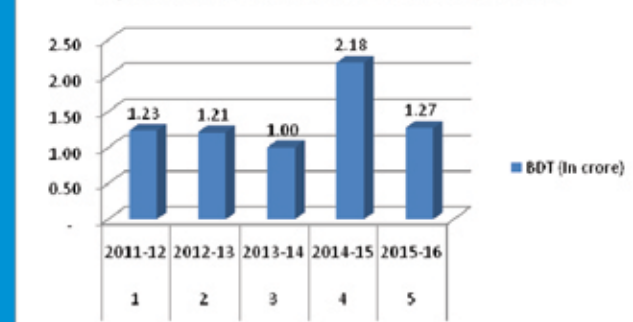


Fig-2: Collection of Non-Tax Revenue (In crore)



Collection of VAT & TAX (In Taka)

Fiscal years	Collection of VAT	Collection of TAX	Total
2014-2015	442,131,875.84	380,554,819.40	822,686,695.24
2015-2016	448,411,217.00	351,141,268.00	799,552,485.00

Achievement in Annual Performance Agreement (APA) : (2015-2016)

Items of APA	Targets	Achievement
New registration of NGOs	70	70
NGO Inspection: 200 NGOs	200	200
Audit Verification: 85% of Total submitted Applications figure	85	85
Approval of New Project	1200	1200
Fund Release	10 days after Submission	10 days
Approval of Project	40 days after the submission	40 days
Distribution of Assistive device	400	506